

CITY OF MILFORD
REGULAR MEETING
AUGUST 4, 2009
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 4th day of August 2009 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken; Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Also present: Mike Cejka, Brian Bashore, Bob Boshart, Doug Hansen, Eric Williams and Nancy Swarts.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Bruha called the meeting to order at 7:30 p.m. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Community Meeting Room.

MINUTES: A motion was made by Fortune and seconded by Kral to approve the minutes of the July 7, 2009 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

A motion was made by Baker and seconded by Fortune to approve the minutes of the July 27, 2009 meeting. Roll call vote: Baker yes, Fortune yes, Heckman yes, Kral yes. Motion carried.

PAYMENT OF BILLS AND BOND INTEREST: A motion was made by Kral and seconded by Heckman that the following bills in the amount of \$82,789.16; Bond Interest of \$2,470.00 and payroll in the amount of \$39,075.22 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

48220	Mark Frey	1439.78
48221	Forrest K Siebken	1350.82

48222	Mavis Lynn Ferris	60.49
48223	Jeanne M Hoggins	1335.14
48224	Gary Lee TeSelle	964.69
48225	Scott Dean Fosler	1056.04
48226	Robert L Hull	961.23
48227	Beverly J Wehrs	598.27
48228	David R Dahle	1027.59
48229	Philip Winkelmann	983.91
48230	George A Matzen	584.25
48231	Tracy L Yeackley	696.32
48232	Julia M Wang	73.88
48233	Josh Steven TeSelle	538.70
48234	Paige M McAvoy	491.37
48235	Whitney J Lauber	464.96
48236	Courtney L Bashore	114.93
48237	Anna E Tremmel	96.78
48238	David Tell Jensen	318.66
48239	Kyle MW Herman	32.49
48240	Keaton Brent Schweitzer	303.19
48241	Austin Lee Heckman	227.39
48242	Larisa M Roth	392.39
48243	Celena R Malmkar	280.19
48244	Megan Ashley Kremer	372.80
48245	Tori J Blair	397.02
48246	Tiffany Fougeron	268.49
48247	Benjamin L Rediger	698.43
48248	Joshua James Urbanec	646.49
48249	Abigail E Ahmed	83.17
48250	Vicki M Lintt	323.22
48251	Shauna R Stauffer	420.27
48252	Jordan A Dahle	404.74
48253	Shannon R Horsley	273.30
48254	Craig A Corder	1026.58
48260	Mark Frey	1439.78
48261	Forrest K Siebken	1350.82
48262	Mavis Lynn Ferris	57.36
48263	Jeanne M Hoggins	1331.63
48264	Gary Lee TeSelle	824.63
48265	Scott Dean Fosler	1091.07
48266	Robert L Hull	889.25
48267	Beverly J Wehrs	558.82

48268	David R Dahle	1095.52
48269	Philip Winkelmann	983.91
48270	George A Matzen	584.25
48271	Tracy L Yeackley	692.09
48272	Julia M Wang	341.17
48273	Josh S TeSelle	538.70
48274	Paige M McAvoy	568.38
48275	Whitney J Lauber	327.70
48276	Courtney L Bashore	119.35
48277	Anna E Tremmel	132.09
48278	David Tell Jensen	425.46
48279	Keaton Brent Schweitzer	307.76
48280	Austin L Heckman	122.06
48281	Larissa M Roth	238.83
48282	Celena R Malmkar	285.74
48283	Megan A Kremer	399.90
48284	Tori J Blair	323.14
48285	Tiffany Fougeron	303.78
48286	Benjamin L Rediger	727.07
48287	Joshua J Urbanec	621.17
48288	Abigail E Ahmed	200.83
48289	Shauna R Stauffer	382.47
48290	Jordan A Dahle	448.16
48291	Shannon R Horsley	289.00
48292	Craig A Corder	1026.58
48294	Ricky G Fortune	138.52
48295	Dean A Bruha	184.70
48296	Jeffrey M Baker	138.52
48297	Jeff L Heckman	138.52
48298	Dan V Kral	138.52

GENERAL FUND:

48153	Alex Carstens – Deposit Check	45.70
48154	Aaron Davis – Deposit Check	65.59
48155	Bryan Hake – Deposit Check	22.28
48156	Kyle Henrichs – Deposit Check	66.48
48157	Void	
48158	Chayne Shotkoski – Deposit Check	52.10
48159	Brandon Stutzman – Deposit Check	7.39
48160	Kathy Tupy – Deposit Check	44.11
48161	Brett Wilson – Deposit Check	59.74
48162	U.S. Postmaster – Utility Billing Postage	163.90

48163	Ameritas Group – Dental & Vision	953.24
48164	Alltel-Cellular – Cell Phone Service	100.19
48165	Assured Fire Protection – Service Fire Extinguishers	242.50
48166	Atco International – Degreaser for Lift Station	1820.40
48167	American Lifeguard – Swimsuits	641.55
48168	City of Milford – Postage, Filing Fees	60.49
48169	Constellation NewEnergy – Service for June	24.23
48170	Culligan Water Conditioning – Soft Water	20.00
48171	Farmer’s Cooperative – Gas/Diesel, Lugs, Bolts	1195.97
48172	D & M Building Systems – Work @ Cottonwood	9885.50
48173	Diode Communications – Service for June	54.16
48174	Deep Rock – Drinking Water	37.55
48175	Eakes Office Plus – PO Books, Calendars, Contract	346.41
48176	Earl Carter Lumber – Gorman Edge Boards	8.79
48177	Farm Plan – Muffler, Spark Plug, Air Filter	165.23
48178	G & P Development – Trash from Ball Fields	21.15
48179	The Garbage Company – Pickup for June	139.35
48180	Great Plains One-Call – Locate Requests	23.23
48181	Hawkins Inc. – Hydrochloric Acid & Accu Tabs	1374.55
48182	Ikon Office Solutions – Lease Rental	529.20
48183	Milford Supermarket – Groceries	86.30
48184	Milford Fire & Rscue – Meals for Nemsa & Lodging	1515.87
48185	Milford Valu-Rite Pharmacy – Glucose, Aspirin	75.00
48186	Mutual of Omaha – Disability	89.51
48187	NE Dept of Revenue – June Sales Tax	2618.60
48188	NE Motor Parts – Oil, Spark Plugs, Filters, Battery	289.73
48189	NPPD – Service for June	5830.86
48190	NE Tech & Telecomm – Service for June	449.68
48191	Newman Traffic Signs – Traffic Signs	604.53
48192	Northern Lawn & Underground – Replace Sprinkler	1239.19
48193	NWEA – Operations Conference (Gary)	110.00
48194	Black Hills Utility Holdings – Service for June	763.68
48195	Pizza Kitchen – Catered Meal	194.95
48196	Precision Industries – Blank Placard	73.99
48197	Poolmart – Pool Test Kit	334.70
48198	Reeves – 3 Nameplates	29.49
48199	Roxanne Roth – Cleaning Services	250.00
48200	Mrs. Wayne Roth – Birthday Cake	32.00
48201	Sam’s Club – Pool Candy	291.12
48202	Sack Lumber Company – Material for Uptown Park	221.33
48203	Seward County Independent – Notices, Ads, Minutes	381.26

48204	Seward Co PPD – Wells 1 & 2	408.18
48205	ServiceMaster of Seward – Clean Basement	386.05
48206	Shell Fleet Plus – Car Gas	23.07
48207	Shell Fleet Plus – Fuel for June	162.19
48208	Technical Maintenance & Service – Charts	212.02
48209	Sunrise Country Manor – June Meals	976.00
48210	Upper Big Blue NRD – Stormwater Drainage Map	13881.00
48211	Wergin’s Lawn Service – Fertilize Sr. Center & Pool	263.00
48212	Windstream Nebraska – Phone/ Internet	312.29
48213	Tracy Yeackley – Refund Swimming Lessons	25.00
48214	Kelly Frederickson – Ball Pants	19.99
48215	Shelly Houk – Reimburse Swimming Lessons	30.00
48216	McGraw R-O-W Clearing – Remove Trees	450.00
48217	Josie Nordmeyer – Swimming Lessons Training	70.00
48218	Lindsey Troyer – Refund Swimming Lessons	35.00
48219	Mike Walkowiak – Ball Pants	19.99
48293	Ameritas Group – Pension	1649.87
48299	American Fence Co – Replace Gate Hardware	479.00
48300	Aflac – Disability, Cancer, Acc., Supply	354.66
48301	American Building Inspection – Inspections to 6/30	380.00
48302	All Pro Landscaping – Sprinklers, Cut off Risers	159.00
48303	Aramark Uniform Services – Pants & Rags	440.56
48304	Alamar Uniforms – Uniform Expense	121.44
48305	Allied Insurance – Bond Renewal (T Yeackley)	225.00
48306	Baker & Taylor – Books	41.60
48307	Blevens Law Office – Legal Service for July	350.00
48308	California Contractors – Plastic Safety Fence	359.70
48309	Mark Frey – Mileage to Kearney	121.00
48310	Gale – Books	174.23
48311	GreatAmerica Leasing Group – Meter Rent	80.00
48312	Heartsong Presents – Books	10.99
*	Re-printed Checks 48313-48342	
48343	Holiday Inn – Room for Sewer Meeting	69.00
48344	Johnson Service Company – Foam Pipe	2986.25
48345	JR Welding – Wall Brackets, Repair Table	105.00
48346	Kelly Supply Company – Pipe, Elbow, Adapt.	107.28
48347	Lee’s Refrigeration – Float Valve, Water Pump	319.33
48348	Meyer Laboratory – Broom, Tissue, Handle	147.40
48349	MLR Construction – Pour Pad by Storm Drain	205.00
48350	George Matzen – Books	47.40
48351	Milford Chamber – Co-Sponsor Clean-up Day	338.29

48352	Milford Plumbing – Finish Uptown Park Restrooms	1250.00
48353	Municipal Supply of NE – Repair Lids	123.79
48354	Nebraska Public Health – Nitrate/ Nitrite	56.00
48355	Orscheln’s – Sprayer Wand	42.58
48356	Poolmart – Filter Cleaner, Chlorine Stabilizer	2178.50
48357	Racom Corp – Portable Repair	201.31
48358	Roxanne Roth – Cleaning Services	305.00
48359	Servi-Tech – Wastewater Analysis Package	55.45
48360	Shell Fleet Plus – Fuel Expense	624.45
48361	Cloy Stutzman – Re-Paint Meeting Room	350.00
48362	Subway Motors – Battery	112.07
48363	TCA Outdoor Power – Replace Engine	392.50
48364	TeSelle Services – Meals at Kearney	13.87
48365	Tvrdy’s Lock & Key – Re-Key Lock	110.00
48366	Union Bank – Gary TeSelle Acct. Medicare Part D	442.20
48367	Walmart Community BRC – Soap, First Aid, Ink	138.93
48368	Beverly Wehrs – Pickles, Paper Products	41.96
48369	Berry – Directory Advertising	30.40
48370	Tim Springer – Half of Easement	142.50
48371	WNN Security Group – Security Camera	5052.00
48372	Amanda Vanourny – Swimming Lessons Training	70.00

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Housing Authority minutes for July 9, 2009; Fire Dept. minutes for June 9, 2009; Library Board Minutes for May 21, 2009; Milford Aging Services Minutes for July 28, 2009 and July 31, 2009; Park Board minutes for July 9, 2009; Police Dept. Activity Report for June 2009; MVFD Rescue NARSIS report for June 2009. Baker reported no damage to the park or recreation equipment during the storm. Three different park equipment designs were presented to approximately 30 VBS kids and majority chose the equipment priced in the middle range. Baker is pursuing replacement of the Welch Park equipment next year. Chief Siebken reported on the June activity.

COMMUNICATIONS: *Sales tax received for the month of May 2009 was \$11,437.45. Letter received from NPPD regarding Energy Wise Pricing Pilot Program. *Galaxy Cable is providing “Nebraska 54” for customers to report important information or events within the community. *Mayor Bruha signed a letter stating Milford a “Disaster Area” according to State Statute 81-829.50. Mayor Bruha commended all citizens for their effort in cleaning up the community.

UNFINISHED BUSINESS:

City Administrator presentation: Council representatives Mike Cejka and Doug Hanson from Hickman shared their experience in pursuing a City Administrator. They noted that each community is different in their own way. Hickman’s encroachment on Lincoln and the Norris School District led them to employing an administrator for professional assistance in: Economic Development, Federal and State requirements and zoning issues. The documentation that has been kept over the last 4 years has benefited the community. They feel they are much better off with a professional assistant. The position of City Administrator is an “at will/contract” position and has paid for itself thru grant and stimulus money received benefiting the community.

Council member Eric Williams stated that Geneva has had a City Administer for over 30 years. Their administrator is certified in water, wastewater, mosquito spraying and was a past police officer. He manages all employees and is their first line of communication. He attends all Board and Committee meetings relaying needed information to the Council. This provides efficiency between the boards when looking for similar items to purchase or coordinating efforts. He manages employee health insurance, bids and specs equipment purchases, emergency management director and is involved in the budget process. Geneva uses SENDD for grant writing. With a population of 2300, Geneva has 12 full time employees, no Police Dept. and a self supporting Fire Dept. Their Police protection is provided by the County, which is located in Geneva and their Fire Dept. bills for all transports. They have a 1 ½ % City sales tax.

The Council thanked these gentlemen for their time to come to Milford and share their knowledge.

Introduction and Adoption of Ordinances – Waiver Fine Schedule for certain municipal ordinances: A motion was made by Kral and seconded by Baker to introduce the following ordinance:

ORDINANCE NO. 826

AN ORDINANCE TO ADOPT FINE SCHEDULE FOR ORDINANCE VIOLATIONS FOR THE CITY OF MILFORD, NEBRASKA; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH, AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

Introduction and Adoption of Ordinance - Water Regulations for private wells: A motion was made by Fortune and seconded by Kral to table this agenda item until next month when everyone has had a chance to read thru the information presented. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

NEW BUSINESS:

Street Closing & Parade Route – “Fun Days”: The street closings are similar to last year and Chief Siebken reviewed and approved the request. A motion was made by Fortune and seconded by Kral to approve the street closings for “Fun Days” as presented. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried. (See attached list)

Approve Initial Order – Webermeier Scholarships: A motion was made by Heckman and seconded by Kral to approve 25 scholarship recipients to receive \$1,000.00 each for the 1st Semester of the 2009-2010 school year. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

Approve Sr. Meal Bid: Two bids were received. The Milford Aging Services recommended accepting the bid from Crestview Care Center in the amount of \$3.50 per meal. A motion was made by Baker and seconded by Fortune to award the meal bid to Crestview Care Center in the amount of \$3.50 per meal. Roll call vote: Baker yes, Fortune yes, Heckman yes, Kral yes. Motion carried.

Update Municipal Building: Council member Kral noted a potential meeting next month with Schemmer Engineering to discuss possibilities of a new municipal building. Kral is receiving input from neighbors about not pursuing a building at this time. He feels it would be a waste of time to have Schemmer come out to a meeting if the interest is not there to pursue a building. Fortune stated that he does not want to go thru this again, maybe after some bonds have been paid off. At this time there is no ground available. Heckman agreed with Fortune; Baker would like to hold off on the discussion also. Bruha wants the public to know that sometime down the road we will need to pursue this issue. Kral offered to call Schemmer and inform them of the Council’s decision.

Introduction and Adoption of Ordinance – Tree City U.S.A.: Council member Baker would like Milford to become a “Tree City”. There are 4 steps to establish designation: First, pass an ordinance. Second, establish a tree board or tree dept. head. Third, budget for forestry service equaling 2% of our population. Fourth, Mayor holds an Arbor Day extravaganza to plant a tree. A motion was made by Kral and seconded by Fortune to table item until next month, giving everyone time to read thru the material. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

ADJOURNMENT: A motion was made by Fortune and seconded by Kral to adjourn the meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried and meeting adjourned at 9:14 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 4, 2009 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk